

Curriculum Committee Meeting Minutes
September 7, 2023

In attendance: Peter Gadsby, Cole Heinowitz, Deirdre d'Albertis, Cathy Collins, Miles Rodriguez, Julia Rosenbaum

The Committee

- Reviewed primary responsibilities of the committee: program reviews and course review/approval
 - Discussed proposed changes to the handbook regarding a new type of Concentration
- Respectfully submitted,
Cathy Collins

Curriculum Committee Meeting Minutes
September 14, 2023:

The CC did not meet.

Curriculum Committee Meeting Minutes
September 28, 2023

In attendance: Peter Gadsby, Cole Heinowitz, Deirdre d'Albertis, Cathy Collins, Miles Rodriguez, Julia Rosenbaum

- Reviewed the process and timing for new course proposals.
- Discussed Sociology self-study document in preparation for upcoming external review of the program.

Respectfully submitted,
Cathy Collins

Curriculum Committee Meeting Minutes
October 5, 2023

In attendance: Cole Heinowitz, Cathy Collins, Miles Rodriguez, Julia Rosenbaum

The Committee

- Completed its review of new SM&C course submissions for Spring 2024.

Respectfully submitted,
Cathy Collins

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**Curriculum Committee Meeting Minutes
October 12, 2023:**

The CC did not meet.

**Curriculum Committee Minutes
October 19, 2023**

Reviewed and completed arts course proposals.

Reviewed and approved additional SMC/SCI course proposals.

Reviewed and approved additional proposals on a Psychology program curriculum change and the Education and Society course initiative.

Reviewed and approved Common Course proposals.

Submitted by Miles Rodríguez.

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**Curriculum Committee Minutes
October 26, 2023**

Present: Julia Rosenbaum, Miles Rodriguez , Cathy Collins, Matt Mutter

Discussed recent site visit by external members of the Sociology Program Review

Reviewed and approved LL course proposals (WA, LA, FLCL)

Respectfully submitted,
Cathy Collins

Curriculum Committee Minutes
November 2, 2023

Present: Olga Voronina, Julia Rosenbaum , Miles Rodriguez , Cathy Collins

Elected Julia Rosenbaum as Chair of the committee in Cole Heinowitz's absence

Reviewed and approved LL course proposals that had questions from previous meetings.

Discussed need to justify Difference and Justice (within course description vs in course proposal and on file with CC); CC in previous years requested that these justifications made clear within body of course proposal. In future, CC will request that language be made clear in body of course proposal (student audience) and also justified separately (with CC as audience) as part of course proposal process.

Began review of SS course proposals.

Respectfully submitted,
Cathy Collins

Curriculum Committee Meeting Minutes
November 9, 2023

In attendance: Miles Rodriguez , Olga Voronina , Julia Rosenbaum , Peter Gadsby ,
Deirdre d'Albertis , Cathy Collins

The committee continued reviewing course proposals for Spring 2024.

Discussed standardizing course caps across the College.

Respectfully submitted,

Cathy Collins

**Curriculum Committee Meeting Minutes
November 16, 2023**

In attendance: Miles Rodriguez , Olga Voronina , Julia Rosenbaum , Peter Gadsby ,
Deirdre d'Albertis , Cathy Collins

- The committee finished reviewing course proposals for Spring 2024.
- Bard-Annandale-based OSUN courses will carry the designation of OSUN to eliminate confusion with courses that are situated within specific Programs at the Annandale campus .
- Program Reviews: Math, Econ and Chem will be having teams coming for Program Review in Spring 2024; waiting to receive report from Sociology's external reviewers.

Upcoming:

30th Nov: class cap discussion

7th Dec: Sociology program review (meet with PD) discussion, materials for Math, Econ, Chem

Respectfully submitted,
Cathy Collins

**Curriculum Committee Meeting Minutes
November 23, 2023**

The CC did not meet.

Curriculum Committee Meeting Minutes

November 30, 2023

In attendance: Miles Rodriguez , Olga Voronina , Julia Rosenbaum , Peter Gadsby ,
Deirdre d'Albertis , Cathy Collins

- The committee discussed inconsistencies in enrollment caps among courses and Programs of the College

Respectfully submitted,
Cathy Collins

**Curriculum Committee Meeting Minutes
December 7, 2023**

In attendance: Miles Rodriguez , Olga Voronina , Julia Rosenbaum , Peter Gadsby ,
Deirdre d'Albertis ,
Guest: Dinaw Mengestu Cathy Collins

- The committee continued discussion of inconsistencies in enrollment caps among courses and Programs of the College, welcoming Dinaw Mengestu as a guest to share his perspective on class sizes in Written Arts

Upcoming
Sociology Program Review

Respectfully submitted,
Cathy Collins

**Curriculum Committee Meeting Minutes
Dec 14, 2023**

In attendance: [Miles Rodriguez](#), [Olga Voronina](#), [Julia Rosenbaum](#), [Peter Gadsby](#), [Deirdre d'Albertis](#), [Cathy Collins](#)

Guest: Allison McKim

- Discussed report by external reviewer of Sociology program with Allison McKim, Program Director for Sociology.
 - Site Visit: October 22 – 24, 2023
 - Final Report: November 29, 2023
- Discussed timeline of Math, Econ, and Chem—all on deck for Spring 2024.

Respectfully submitted (but submitted late),
Cathy Collins

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Curriculum Committee Minutes December 21, 2023

Present: Olga Voronina, Julia Rosenbaum, Cathy Collins, Olga Voronina, Deirdre d'Albertis, Peter Gadsby

Location: Bread Alone

The committee discussed Mathematics Program self-study and developed the charge for external reviewers.

Respectfully submitted,
Cathy Collins

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Curriculum Committee Meeting Minutes February 1, 2024

Present: [Julia Rosenbaum](#), [Olga Voronina](#), [Miles Rodriguez](#), [Cathy Collins](#), [Peter Gadsby](#), [Deirdre d'Albertis](#)

Overview of spring agenda

- **Program reviews:**
 - Runway: Anthropology, FLCL (both clusters), Physics, Photography
 - Submit self-study: Written Arts
 - External review: Math, Econ, Chemistry & Biochemistry
- **Course approvals**
- **Continue to explore enrollment caps:** continue to explore to increase equity across campus

Discussed “Second Focus”: CC will send out call for programs to solicit intention (Mar 1) then curricular requirements (end-March)

Discussed charge from CC for the Chemistry Program external review.

Discussed particular case: conversion of a Big Ideas Course to either 1) a Common Course 2) two parallel 4-credit courses, or a 3) 6-credit class that meets two distribution credits. Must apply for team-teaching approval.

Respectfully submitted,
Cathy Collins

Curriculum Committee Meeting Minutes February 8, 2024

In attendance: Deirdre d'Albertis (ex officio), Peter Gadsby, Cathy Collins, [Olga Voronina](#), [Miles Rodriguez](#), [Julia Rosenbaum](#)

Visitors: Daniella Doolins, Nayland Blake, co-Directors of the Studio Art Program

The Committee

- Discussed changes to titles of courses in Studio Arts.

- Discussed Chemistry Program external review visit (currently happening)
- Discussed charge to external reviewers for the Economics program

Respectfully submitted,
Cathy Collins

Curriculum Committee Meeting Minutes February 15, 2024

In attendance: Deirdre d'Albertis (ex officio), Peter Gadsby, Cathy Collins, [Olga Voronina](#), [Miles Rodriguez](#), [Julia Rosenbaum](#)

Visitor: [Eric Trudel](#)

The Committee

- Discussed Second Focus timeline, criteria
- Discussed Common Course proposals for Fall 2024

Respectfully submitted,
Cathy Collins

Curriculum Committee Meeting Minutes February 22, 2024

In attendance: Deirdre d'Albertis (ex officio), Peter Gadsby, Cathy Collins, [Olga Voronina](#), [Miles Rodriguez](#), [Julia Rosenbaum](#)

The Committee

- Discussed Common Course proposals for Fall 2024

Respectfully submitted,
Cathy Collins

**Curriculum Committee Meeting Minutes
February 29, 2024**

In attendance: Deirdre d'Albertis (ex officio), Peter Gadsby, Cathy Collins, [Olga Voronina](#), [Miles Rodriguez](#), [Julia Rosenbaum](#)

Visitor: Michelle Murray, Political Studies

The Committee

- Discussed enrollment caps for courses
- Approved Common Course proposals for Fall 2024
- Discussed and approved courses for Fall 2024

Respectfully submitted,

**Curriculum Committee Meeting Minutes
March 7, 2024**

In attendance: Deirdre d'Albertis (ex officio), Peter Gadsby, [Olga Voronina](#), [Miles Rodriguez](#), Julia Rosenbaum

Course approvals continued.

**Curriculum Committee Meeting Minutes
March 14, 2024**

In attendance: Deirdre d'Albertis (ex officio), Peter Gadsby, Cathy Collins, [Olga Voronina](#), [Miles Rodriguez](#),

Course approvals continued.

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Curriculum Committee Meeting Minutes March 28 2024

In attendance: Deirdre d'Albertis (ex officio), Peter Gadsby, Cathy Collins, [Olga Voronina](#), [Miles Rodriguez](#), [Julia Rosenbaum](#), [Craig Jude](#)

The Committee

- Approved OSUN course proposals for Fall 2024
- Discussed and approved “odds and ends” courses for Fall 2024

Respectfully submitted,
Cathy Collins

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Curriculum Committee Meeting Minutes April 4, 2024

In attendance: Deirdre d'Albertis (ex officio), Peter Gadsby, Cathy Collins, [Olga Voronina](#), [Miles Rodriguez](#), [Julia Rosenbaum](#), [Craig Jude](#)

The Committee

- Discussed and approved “odds and ends” courses for Fall 2024
- Began reviewing Second Focus proposals

Respectfully submitted,
Cathy Collins

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Curriculum Committee Meeting Minutes
April 11, 2024

The Committee did not meet.

Curriculum Committee Meeting Minutes
April 18, 2024

In attendance: Deirdre d'Albertis (ex officio), Peter Gadsby, Cathy Collins, Thomas Wild, [Miles Rodriguez](#), [Julia Rosenbaum](#), [Craig Jude](#)

The Committee

- Reviewed Second Focus proposals

Respectfully submitted,
Cathy Collins

Curriculum Committee Meeting Minutes
April 25, 2024

In attendance: Deirdre d'Albertis (ex officio), Peter Gadsby, Cathy Collins, Jay Elliot , [Julia Rosenbaum](#), [Craig Jude](#)

Visitor: Chris LaFratta

The Committee

- Discussed visit by External Reviewers to Chemistry Program
- Reviewed remaining courses for Fall 2024

- Reviewed remaining second focus proposals

Respectfully submitted,
Cathy Collins

Curriculum Committee Meeting Minutes May 2, 2024

In attendance: Deirdre d'Albertis (ex officio), Peter Gadsby, Cathy Collins, Miles Rodriguez , [Julia Rosenbaum](#), [Craig Jude](#)

The Committee

- Reviewed remaining Common Courses Spring 2025
- Approved one Spring 2024 course proposal

Respectfully submitted,
Cathy Collins

Curriculum Committee May 9, 2024

Present: [Julia Rosenbaum](#), [Olga Voronina](#), [Miles Rodriguez](#), [Cathy Collins](#), [Peter Gadsby](#) [Deirdre d'Albertis](#), Craig Jude

Guest: Michael Martell, Program Director, Economics

The CC:

- Met with Professor Martell to discuss the Economics Program Review Report from external reviewers

- Discussed and approved late-breaking Architecture courses for Fall 2024

Respectfully submitted,
Cathy Collins

Curriculum Committee
May 16, 2024

Present: [Julia Rosenbaum](#), [Olga Voronina](#), [Miles Rodriguez](#), [Cathy Collins](#), [Peter Gadsby](#)[Deirdre d'Albertis](#)

The CC:

- Reviewed second focus program requirements
- Reviewed and discussed self-study questions for Physics and French Studies / Italian Studies / Spanish Studies; German Studies / Russian Studies
- Discussed agenda items for next year (what cross listing means; course-description word limits, OSUN courses-counting for credit, but not as program requirements, writing-rich courses, adjustments to enrollment guidelines, pre-med environment-supporting)

Respectfully submitted,
Cathy Collins